

Ethical Guidelines on Publishing

- Editors should actively seek the views of authors, readers, reviewers and editorial board members about ways of improving their journal's processes and should monitor the performance of peer reviewers and take steps to ensure this is of high quality. Editors should consult editorial board members periodically to gauge their opinions about the running of the journal, informing them of any changes to journal policies and identifying future challenges. Article Retraction: Infringements of professional ethical codes, such as multiple submission, bogus claims of authorship, plagiarism, fraudulent use of data or the like. Occasionally a retraction will be used to correct errors in submission or publication. The retraction of an article by its authors or the editor under the advice of members of the scholarly community has long been an occasional feature of the learned world. Standards for dealing with retractions have been developed by a number of library and scholarly bodies, and this best practice is adopted for article retraction by IJSA. A retraction note titled "Retraction: [article title]" signed by the authors and/or the editor is published in the paginated part of a subsequent issue of the journal and listed in the contents list. In the electronic version, a link is made to the original article. The online article is preceded by a screen containing the retraction note. It is to this screen that the link resolves; the reader can then proceed to the article itself. The original article is retained unchanged save for a watermark on the .pdf indicating on each page that it is "retracted." The HTML version of the document is removed.
- IJSA takes its responsibility to maintain the integrity and completeness of the scholarly record of our content for all end users very seriously. Changes to articles after they have been published online may only be made under the circumstances outlined in the guidelines. IJSA places great importance on the authority of articles after they have been published and our policy is based on best practice in the academic publishing community. Always be willing to publish corrections, clarifications, retractions and apologies when needed. The editor is responsible for maintaining the integrity of the academic record, for having processes in place to assure the quality of the material they publish and for precluding business needs from compromising intellectual and ethical standards. Research funders and sponsors should not be able to veto publication of findings that do not favour their product or position. Researchers should not enter agreements that permit the research sponsor to veto or control the publication of the findings (unless there are exceptional circumstances, such as research classified by governments because of security implications). When an author discovers a significant error or inaccuracy in his/her own published work, it is the author's obligation to promptly notify the journal editor or publisher and cooperate with the editor to retract or correct the paper. If the editor or the publisher learns from a third party that a published work contains a significant error, it is the obligation of the author to promptly retract or correct the paper or provide evidence to the editor of the correctness of the original paper.
- Authors should adhere to publication requirements that submitted work is original and has not been published elsewhere in any language. Work should not be submitted concurrently to more than one publication unless the editors have agreed to co-publication. If articles are copublished this fact should be made clear to readers. Applicable copyright laws and conventions should be followed. Copyright material (e.g. tables, figures or extensive quotations) should be reproduced only with appropriate permission and acknowledgement. Relevant previous work and publications, both by other researchers and the authors' own, should be properly acknowledged and referenced. The primary literature should be cited where possible. Authors should inform editors if findings have been published previously or if multiple reports or multiple analyses of a single data set are under consideration for publication elsewhere. Authors should provide copies of related publications or work submitted to other journals. Multiple publications arising from a single research project should be clearly identified as such and the primary publication should be referenced. Translations and adaptations for different audiences should be clearly identified as such, should acknowledge the original source, and should respect relevant copyright conventions and permission requirements. If in doubt, authors should seek permission from the original publisher before republishing any work.
- In publishing only original research, IJSA is committed to deterring plagiarism, including self-plagiarism. IJSA Publications uses latest software to screen submitted manuscripts for similarity to published material. Note that your manuscript may be screened during the submission process.